

1988

MINUTES
ATHENS REGIONAL LIBRARY BOARD
January 21, 1988

The quarterly meeting of the Athens Regional Library Board was called to order by Mrs. DuPree at 3:30 on January 21, 1988. Attending were Mrs. Ivy from Oconee County; Mrs. Toney from Oglethorpe County; Miss Jenkins, Mrs. Graham, and Mrs. Carithers representing Madison County; Mrs. DuPree, Mrs. Weeks, and Mr. Hodgson from Clarke County; and Mrs. Ames. There was no representative from Franklin County. Also attending was a journalism student, Leslie Buck, who covered the meeting for a newswriting class.

The minutes had been distributed by mail. There were no changes or corrections.

A letter from Mr. Ray Austin, Chairman of the Nominating Committee, was read. It recommended the following slate of officers:

Chairman, LaGrange T. DuPree
Vice-Chairman, Peter Hodgson
Treasurer, Gene Weeks

There were no additional nominations from the floor and upon a motion by Mrs. Carithers and second from Miss Jenkins, they were elected by acclamation. Mrs. DuPree named Mrs. Carithers to serve as the at-large member of the executive committee.

The financial report was presented for information. While there is currently a negative figure for the SOLINET category, the library will be reimbursed by Federal Funds. These funds are late in arriving, but are expected before the next quarter. All other budget categories are "on target", but Mrs. Ames noted that an amendment to the travel budget will be necessary before the end of the fiscal year.

Mrs. Toney reported that Oglethorpe County trustees are working to revise their meeting schedule which now occurs in the month following the regional meeting. The Oglethorpe Board voted to use donated funds to match the Mellon Foundation grant for the Library of America series. A tea was held in the library to honor local poet Shockley who has published a book, Come Fly With Me.

At this point, Mrs. DuPree read a resolution honoring Mrs. Annie Wynne who had volunteered many hours at the local library. Mr. Hodgson moved that the board accept the resolution, that a copy be sent to Marie Wynne, and that it also be sent to the Oglethorpe Echo for publication. The Library Board presented the book, Southern Folk Art, in memory of Mrs. Wynne to the Oglethorpe County Library.

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Mrs. Ivy reported for Oconee County. The board-sponsored book sale will provide the \$500 match for their Library of America grant. Mrs. Lin Odend'hal has resigned her position as Bogart Branch Manager to accompany her husband Stu to China. Gayle Christopher, long-time local and regional board member, has rotated off the board. Mrs. Ivy also reported that the Oconee Board is in the process of deciding how to allocate the last of the equipment funds.

Mrs. Carithers reported on Madison County activities. The Board continues to work toward raising funds for the new facility. Over \$31,500 has been raised including a major donation of \$15,000 from the sale of the Danielsville Woman's Club building. The county commission has underwritten the local share. In December, Mrs. Echols was honored with a plaque and gift certificate marking her 20 years of service. The presentation was part of a Business After Hours reception sponsored by the Board and Friends for the Chamber of Commerce. The purpose was to allow the business community to see the existing library. A private donor has provided the local match for their set of Library of America books.

Mrs. Ames reported for Clarke County. The referendum was approved by over 70 per cent of those voting. A building committee chaired by Mr. Hodgson has been formed and is evaluating proposals from consultants. Four new members have been named to the Clarke County Board and one of them will be elected to the regional board in February. The Clarke County budget for FY89 has already been submitted and it reflects a 22% increase. The Friends of the Clarke County Library will provide the matching grant for the Library of America series.

On March 4, the Library is sponsoring a statewide workshop entitled "Going Strong" which addresses library services for senior citizens. Betty Turock will be the workshop leader and is a nationally known expert in the field. The project is funded by an LSCA development grant.

The literacy project continues to grow. A new training program will begin in February. A second program will be held in Oglethorpe County. A volunteer has made arrangements to go to the Clarke County Correctional Institute, and there are five students awaiting tutors. This project was funded by an LSCA Competitive Grant.

Mrs. Ames urged board members who were unable to attend the Legislative Luncheon on February 4 to write to our local legislators to urge an increase in the materials grant. The Talking Book Center improvements will be postponed until a new more equitable formula can be developed.

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In response to staff and patron requests, it was proposed that the non-smoking policy now in effect in Clarke County be made a regionwide policy. Following some discussion, Mrs. Carithers made the motion for a regional policy prohibiting smoking in all public areas of all libraries. The motion was seconded by Miss Jenkins and unanimously approved. Mrs. Auwarter, extension librarian, will work with each branch manager to post the information in each branch.

It was announced that Mrs. Dorothy Daniel had assumed the position of bookmobile driver-clerk. She will work part-time in the processing department and part-time on the bookmobile.

Laura Ludwig, Susan Colegrove and Kathryn Ames are completing an application for the John Cotton Dana public relations award. Their entry will focus on the "Building for the Present... For the Future" campaign.

Mrs. Carithers reported on the program at the Georgia Library Association Meeting and urged board members to go to such workshops. She also reported on the district workshop sponsored by King Research and the Georgia Council of Public Libraries to develop long-range plans for statewide library development. A summary of suggestions from all 6 workshops was distributed and a follow-up meeting will be scheduled in the next few months.

There being no further business, the meeting was adjourned at 4:35 P.M.



Kathryn S. Ames, Secretary

WHEREAS, Annie Wynne served for ten years as the substitute for the Oglethorpe County Library, always providing cheerful, courteous service, and

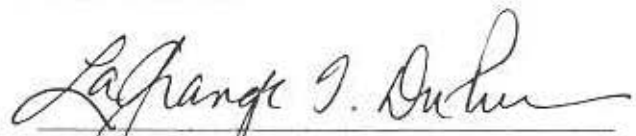
WHEREAS, she graciously contributed numerous hours of significant volunteer work to the Oglethorpe County Library, and

WHEREAS, she both financially and publicly supported the Library and its programs, promoting it to the citizenry of the county, and

WHEREAS, she diligently worked on the renovation project for the Oglethorpe County Library,

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Trustees of the Athens Regional Library, do hereby express our deepest sympathy to the family and friends of Annie Wynne, and do hereby express our sincere thanks and appreciation for all her many contributions to the Library, and it is further

RESOLVED, that this resolution be spread on the minutes of the meeting, be published in the next issue of the Oglethorpe Echo, and a copy be given to Mrs. Marie Wynne.


LaGrange T. DuPree, Chairman
Athens Regional Library Board

January 21, 1988

MINUTES
CLARKE COUNTY LIBRARY BOARD
February 2, 1988

Mrs. LaGrange DuPree, Chairman, called the quarterly meeting of the Clarke County Library Board to order at 4:00 P.M., February 2, 1988, in the library auditorium. Board members attending were Miss Copeland, Mrs. Hopper, Mrs. LaBoon, Mr. Hodgson, Mr. Logue, Mrs. Hertz, Mrs. Weeks, Mr. Wilkins, Mrs. DuPree, Mr. Elkins, and Mr. Logan. Others attending included Commissioner George Bullock, County Administrator Russ Crider, Friends representative on Building Committee, Greg Yoder, Assistant Director Laura Ludwig, Division of Public Library Services Building Consultant Richard Hall, and Director Kathryn Ames.

The four new members of the board and guests were welcomed. The minutes were approved as distributed by mail.

Mrs. Ames read a letter from Ray Austin who served as chairman of the nominating committee recommending the following slate of officers.

Chairman, Mrs. LaGrange DuPree
Vice-Chairman, Mr. Peter Hodgson
Treasurer, Mrs. Gene Weeks

There being no nominations from the floor, the slate was elected by acclamation. These three officers plus one additional member will serve as representatives to the Athens Regional Library Board. Mr. Hodgson nominated Mrs. Glenda LaBoon to serve in this capacity for a two-year term. She was also elected by acclamation.

Mrs. DuPree then made committee assignments for the bien-nium. That list is appended to these minutes.

Resolutions were read thanking the four retiring board members for their contributions to the growth of the library. So honored were: Mr. Ray Austin, Mr. L. W. Eberhardt, Dr. Mervin Reines, and Miss Elizabeth Powell. A copy of the resolution has been sent to each upon a motion from Mrs. Weeks and second from Miss Copeland.

A report on the proposed Clarke County Budget was given. The Executive Board met on Sunday, January 10 to examine the budget and to approve it for submission to the county. Mrs. Ames explained the library's top three priorities: increased salaries, addition of security guard, and full-time assistant for children's department.

Mr. Hodgson detailed the activities of the Building Committee. Fourteen letters detailing the project and the necessary work were sent to building consultants throughout the U.S. Nine submitted proposals. At the first meeting, the nine proposals were ranked and the top three were then checked for references,

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previous work, and relevant experience. At the second meeting, it was decided that the Committee would begin negotiation with one firm, Ray Holt and Associates of Del Mar, California.

Mrs. Ames made a very brief report. On March 4, the Library is sponsoring a statewide workshop entitled "Going Strong" which addresses library services for senior citizens. Betty Turock will be the workshop leader and is a nationally known expert in the field. The project is funded by an LSCA development grant.

The Library was notified that it was awarded a Library of America grant to purchase the 60 volume set of classics. Grants were also awarded to Oconee, Oglethorpe and Madison County. The one requirement was that the library had to raise \$500 locally to match a Mellon Foundation grant. The Friends of the Clarke County Library will provide the \$500.

The Friends have been very active in the past quarter. They planned a breakfast in early January with local legislators Lawton Stephens and Michael Thurmond to discuss legislative priorities. They planned a reception for Mrs. Nien Cheng in December. And they will handle the book sale in April. Mrs. Cheng's visit was funded by a grant from the Georgia Endowment for the Humanities.

The literacy project continues to grow. A new training program began in February. A second program will be held in Oglethorpe County. A volunteer has made arrangements to go to the Clarke County Correctional Institute. There are five students awaiting tutors. This project was funded by an LSCA Competitive Grant.

Mrs. Ames urged board members who were unable to attend the Legislative Luncheon on February 4 to write to our local legislators to urge an increase in the materials grant and the maintenance and operations grant. The Talking Book Center improvements will be postponed until a new more equitable formula can be developed.

Richard Hall, building consultant for the Division of Public Library Services, then took over the meeting to discuss the procedure for applying for State Construction funds. A timeline is attached. There are several steps that must be taken. The first is hiring a building consultant to begin an analysis of functional and spatial relationships.

The second step is filing of a preapplication form. This two page document is an expression of interest and it outlines the scope of the project.

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Next is the financial application. These forms lock in estimated costs. Funding agencies, in our case, the county commission, must agree to continue support for the facility as a library. Mr. Hall emphasized that funds during the construction phase must be under Regional Library control. Interest earned on the funds must be used for the project.

Another form is the six page site application. It must be filed this summer and at that time we must be able to obtain clear title prior to construction.

Mr. Hall answered many questions, discussed the waiver and appeals process, and urged the board to move forward.

The meeting was adjourned at 6 P.M.

Kathryn S. Ames

Kathryn S. Ames, Secretary

CLARKE COUNTY/ATHENS REGIONAL LIBRARY
BOARD COMMITTEES 1988-89

Executive Committee (officers plus 1 at-large representative)

Mrs. LaGrange DuPree, Chairman
Mr. Peter Hodgson, Vice Chairman
Mrs. Gene Weeks, Treasurer
Mrs. Pat Carithers, At-large

Finance Committee

Mr. Peter Hodgson, Chairman
Mr. Hugh Logan
Mr. David Firor
Mr. Tom Logue
Mrs. Gene Weeks

Personnel Committee

Mrs. Glenda LaBoon, Chairman
Mrs. Mary Hopper
Mr. Bob Elkins

Public Relations Committee

Mrs. Mary Allen
Mr. Tom Wilkins, Chrmn.
Rev. Sherman Pelt
Mrs. Virginia Shields

Building Committee

Mr. Peter Hodgson, Chairman
Ms. Beverly Copeland
Mrs. Martha Hertz
Mrs. LaGrange DuPree
Mr. Greg Yoder, Friends Representative
Mrs. Kathryn Ames

MINUTES
CLARKE COUNTY LIBRARY BOARD
April 19, 1968

The April meeting of the Clarke County Library Board was called to order at 4:00 P.M., April 19, in the Athens Regional Library auditorium by Mrs. LaGrange DuPree, Chairman. Attending were Mrs. Hopper, Mr. Wilkins, Mrs. Shields, Mrs. LaBoon, Miss Copeland, Mr. Pelt, Mrs. Allen, Mrs. Hertz, Mr. Hodgson, Mr. Piror, Mr. Elkins, Mrs. Weeks, Mr. Logan, Mrs. DuPree and Mrs. Ames.

The minutes were approved as distributed by mail. The regional financial report was provided for informational purposes.

Mrs. DuPree asked Mr. Hodgson to report on Building Committee activities. Mr. Hodgson discussed meeting with the Commission and George Heery for a report on the Foundry Street property. It was verified that the Library will not fit on the site. The Commission requested that the Library Board find an appropriate site.

The Building Committee sent letters to all realtors in Athens requesting their assistance in identifying suitable properties. Mr. Hodgson was contacted about several parcels of land; the Committee studied them carefully and developed a list of possibilities.

The Coca-Cola property was identified as the top priority, but Mr. Hodgson noted that it may not be available. He is in contact with several officials of the corporation and has been assured that any offer will be considered.

Mr. Hodgson defined the mission of the Building Committee. It is to act as the agent to oversee the building of a new facility and the improving of the collection and auxiliary services. To that end, seven sub-committees were formed:

Space Planning and Interior Relationships - Mrs. LaBoon, Chairman.

Corporate Involvement - Mr. Yoder, Chairman representing the Friends of the Library.

Collection Improvement - Mrs. DuPree, Chairman.

Automation - Mr. Hodgson, Chairman.

Building Design - Mrs. Hertz, Chairman.

Grounds and Parking - Miss Copeland, Chairman.

Public Relations - Mr. Yoder, Chairman.

The Chairman urged Board members to select one or more committees on which to serve.

Mr. Elkins noted that Bob Pless had identified parcels of land for the Athens Housing Authority and will check to see what might be available. Mrs. DuPree asked that Board members contact Mr. Hodgson if they are aware of 5-6 acre parcels of land.

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There will be a called meeting of the Board to approve the Committee's final site selection.

Mrs. Ames explained the proposed changes to the Extension Department which were made possible by the retirement of Ann Buxton. Changes affecting Clarke County include summer programs in conjunction with the Tutorial Center, housing projects, and senior citizen centers. It is expected that the bookmobile purchased in 1974 will not last the summer and that a conversion van will be purchased. The proposal was approved on a motion from Mr. Hodgeson and a second from Mrs. LaBoon.

There were two requests for administrative leave. Prudence Taylor, Children's librarian, requested administrative leave to attend a children's literature conference in Cambridge, Mass. on July 17-23. She will pay all costs of travel and registration. This request was approved following a motion from Mr. Logan and a second from Mrs. Shields.

The second request was for approval for 2 employees to participate in Leadership Athens during 1988-89. This was also approved. Mr. Firor presented the motion.

Mr. Wilkins reported on Friends activities. The book sale was a great success raising \$3,270 in sales and a \$1000 donation. He recognized the members of the Board who helped with the organizational aspects. The Baker and Taylor Company donated 3000 books for the sale and another 2000 were donated in the barrels, etc. The Executive Committee of the Friends voted to use \$2500 for the purchase of new books and to purchase two revolving newspaper racks. The Friends have set two goals: to have 1000 members by the end of the year and to have the membership lists computerized by the end of the summer. They have set Family Fun Day for August 28 which will also serve as the summer reading club party.

A proposal was presented to change the fee for after hours use of the auditorium from \$10 to \$25. The maximum time a group could stay would be 10 P.M. It was explained that both a police officer and the janitor had to stay late. A group must give advance notice if they intend to remain after closing and to pay in advance. This was approved on a motion by Mrs. Weeks.

In the Director's report, Mrs. Ames outlined the work to date by the building consultant. Mr. Holt will return to Athens in May to detail functional relationships and again in July with the draft of the program.

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The Library submitted a proposal to the Georgia Endowment for the Humanities which focuses on "A Sense of Place in American Literature." Featured speakers include author Raymond Andrews, Emory Thomas, Hubert MacAlexander and others. There will also be a 6-part program on "abuse" which is provided by the National Issues Forum and local speakers.

The Adult Summer Reading Club is new this year and will culminate on August 20 with a Murder Party. Adults are encouraged to read, interpret clues, and come to the "Night at Castle Noir." A writing group has been formed and will be meeting monthly.

Children's activities will be numerous as the reading club features "Sail Away With Books". Special storyhours and films are planned.

In other business, Tom Wilkins reported that Georgia Power has a special program for underprivileged youth. They have offered the Friends a student intern to work 10 weeks fulltime for the summer. When not working on Friends projects, the intern will be available to help with Library projects.

There being no further business, the meeting was adjourned at 5:00 P.M.



Kathryn S. Ames, Secretary

MINUTES
ATHENS REGIONAL LIBRARY BOARD
April 20, 1988

The April 20, 1988 quarterly meeting of the Athens Regional Library Board was called to order at 3:35 by Mrs. LaGrange DuPree, Chairman. Attending from Madison County were Mrs. Carithers, Mrs. Langford, Miss Jenkins; from Franklin, Mrs. Brown and Mrs. Vandiver; from Oglethorpe, Mrs. Callaway and Mrs. Toney; from Oconee, Mrs. Ivy; and from Clarke were Mrs. Weeks, Mr. Hodgson and Mrs. DuPree.

The minutes of the previous meeting were approved as mailed. The financial report was provided for informational purposes. There were three categories which are over the budgeted amount (building repair, printing and equipment) but each of these overruns is under \$100. It was not necessary to amend the budget at this time. Mrs. Carithers noted that Madison County will pay its budgeted amount on a quarterly basis in the future.

Mrs. Toney gave the Oglethorpe County report. The local Board has amended their bylaws and will now meet on the first Tuesday of each quarter. They have elected new officers with Jane Bowen as chairman. In July, the local library will increase to 30 hours per week. The local board plans to mail minutes of each meeting and other information to all Commissioners and BOB members as a way of keeping them informed of library activities. Because of a substantial number of gifts to the library, an effort is being made to identify appropriate materials for the elderly. The Board is investigating the possible purchase of a display case. Two tutorial programs are available in the library according to Mrs. Toney. The first is the literacy program which has 5 tutors. The second is a first grade prep class for children who have completed kindergarten but need an extra "boost" for first grade. Dr. Clyde Maxwell of the elementary school is helping identify children for this program.

Mrs. Ivy reported that the Oconee County meeting would be held the following Monday. There are two positions to be filled as Alice Shotick was retiring after 10 years and the assistant branch manager, Sarah Menard, has taken a position in Atlanta. The board is working on landscaping plans for the library.

Mrs. Brown gave the report for Royston. Enide Strickland has retired after 16 years with the Royston Library. The Board had a luncheon for her and presented a tray in recognition of her contributions. There were 20 applicants for the position and Mrs. Louise Hendrix of Canon was selected. She will work 32 hours per week and new hours will go into effect soon. Mrs. Vandiver reported for Lavonia. The library sponsored a craft program with 25 children participating. Books have been donated and will be added to the collection. They are also beginning to plan for summer activities.

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The Madison County report was presented by Mrs. Carithers. The building committee met with architect, Charles Sides, at Richard Hall's office for plans review on April 14. The building design is progressing and tentative plans call for a September ground-breaking and occupancy by Summer 1989. Of the \$66,400 local match, \$36,000 has been raised with the Commission guaranteeing the rest. Beginning in July, the library will be open 40 hours, 6 days per week, and a part-time assistant will be added. The Friends group is very active and are sponsoring a book sale booth at the upcoming Spring Fling. Proceeds of the sale will allow the Friends to have a separate telephone line installed.

Mr. Hodgson reported on the Clarke County Building project. As chairman of the Building Committee, he is leading the search for a new site. The Commission directed the Library Board on April 8 to find a suitable location. The Committee will contact local realtors for assistance in identifying possible sites. He stressed that the deadline for submitting paperwork to the state is July 5 so there is some urgency.

Mrs. Ames reported that Clarke County had selected Raymond Holt of Del Mar, California, as building consultant and that he had spent the week of March 14 in Athens meeting with the library staff and board, the planning commission, and county officials to develop a basic outline.

This has been a successful quarter for grant proposals. The Library was awarded two competitive grants by the State Division of Public Library Services. The first was a Teen Pregnancy Project which will focus on purchasing materials on the subject. The second grant is for Computer Assisted Writing Skills. Total grants were \$10,200 and only \$60,000 was available for the competition.

The Library submitted a proposal to the Georgia Endowment for the Humanities which focuses on "A Sense of Place in American Literature." Featured speakers include author Raymond Andrews, Emory Thomas, Hubert MacAlexander and others. There will also be a 6-part program on "abuse" which is provided by the National Issues Forum and local speakers.

The Adult Summer Reading Club is new this year and will culminate on August 20 with a Murder Party. Adults throughout the region are encouraged to read, interpret clues, and come to the "Night at Castle Noir." A writing group has been formed and will be meeting monthly.

Children's activities will be numerous as the reading club features "Sail Away With Books". Special storyhours, puppet shows and films are planned for all libraries.

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Georgia Power has a special program for underprivileged youth in Athens. They have offered the Friends a student intern to work 10 weeks fulltime for the summer. When not working on Friends projects, the intern will be available to help with Library projects.

The Friends sponsored the book sale this year and had a wonderful success. They sold books totaling \$5270 over a 4-day period and received a \$1000 donation as well. Proceeds will be used to purchase non-fiction books and two newspaper racks.

A group from Athens visited the Huntsville, Alabama, Library and were very impressed with that new facility.

Ann Buxton has announced her plans to retire on June 1 after working 31 years on the bookmobile. A retirement dinner is being planned.

A proposal for revamping the Extension Department was presented by Mrs. Ames. An outline is appended. Some of the changes will be implemented this fall and others one year later. Bookmobile personnel are beginning to search for a replacement van that can serve homebound patrons and deposit collections. Mr. Hodgson made the motion that the proposal be accepted, it was seconded by Mrs. Carithers and approved unanimously.

A second proposal was presented by Mrs. Ames. This called for the addition of an \$8.00 processing fee to the price of a lost book. The Library system has always had a large number of lost books. The procedure has been to charge the patron the replacement cost of the book and fines. The replacement cost is the actual price listed in Books in Print; the fines cover the cost involved in notifying patrons of their overdues. The actual cost of acquiring a lost title, processing it, and cataloging (\$7.45 per item) has been absorbed by the Library. This proposal will put the burden on the patron losing the book. On a motion by Mrs. Weeks, the proposal was approved for a one year trial period beginning July 1, 1988.

Mrs. Ames announced that the system is advertising for an automation librarian to assist in preparation for a system-wide database. This position is available through the reassignment of the state salary formerly assigned to bookmobile. Jan Burroughs will replace Miss Buxton and Lee Williams will work full time until the automation librarian is selected.

There being no further business, the meeting was adjourned at 5:00 P.M.


Kathryn S. Ames, Secretary

MINUTES OF CALLED MEETING
CLARKE COUNTY LIBRARY BOARD
June 21, 1988

Mrs. DuPree called the meeting to order at 4:30 P.M. on June 21. Attending were Mrs. Weeks, Mrs. LaBoon, Mr. Pelt, Mr. Hodgson, Mrs. Hopper, Mr. Logan, Mrs. Allen, Miss Copeland, Mrs. DuPree, Mr. Loque, Mr. Yoder, Friends representative from the Building Committee; Mrs. Ames and Mr. Scott Dreas of Heery Architects.

Mrs. DuPree introduced Mr. Dreas and asked Mr. Hodgson to explain the approach of the Building Committee in identifying a site. Referring to a list of 15 properties, he discussed the Committee's initial top three choices. The County made a proposal to acquire the Coca-Cola property based on the Committee's recommendation. This offer was rejected. The second choice at that time was the Sutton property on Oglethorpe Avenue. The Committee was asked to remove this from consideration. The third choice, Garden Springs Trailer Court on North Avenue, was rejected after further study. The Committee then met with the Athens City Council to discuss the possibility of acquiring a portion of Bishop Park property. The appraisal on that property is quite high (\$750,000-\$1.25 million). The Committee then studied property on Dudley Drive considered surplus by the Board of Education. At the urging of a local realtor, the Committee met with Jack Benton of District Services and Wyman Hawley of the School Board, Russ Crider, Jewel John, Jim Holland, and George Bullock to see if this choice would be feasible.

Scott Dreas took over at this point to discuss three possible uses of the property. The initial agreement was that the county would provide grading to the site to ensure an equal number of playing fields. The schemes developed by Heery include plans for the playing fields as well as possible layouts for the library and required parking.

The plans for the three sites are appended along with Mr. Dreas' list of pros and cons for each site.

After some questions and discussion, Mr. Hodgson asked the Clarke County Library Board to approve the concept that the Committee work with the County and the Board of Education on the Baxter-Dudley Street property.

Mr. Logan then made the motion that the Library Board recommend to the County Commission that the Board of Education property be considered for purchase with plan 4B as the minimum acceptable site. Mrs. DuPree seconded the motion. In the discussion that followed, the Board agreed that 4B was the preferred plan.

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Plan 4A had several negative features including the close proximity of playing fields and possible security problems with a long, narrow parking lot. Mrs. LaBoon then suggested an amendment which would eliminate "minimum acceptable site" and would instead read - "...plan 4B as the top priority followed by 4C and 4A". The motion was then passed unanimously by the Board.

Mr. Hodgson reported that he would see Mr. Crider, Mr. Benton and Mr. Hawley in the next few days to discuss the Heery proposals. The next step will be a formal presentation to the Clarke County Board of Education on June 29. He urged Board members to contact BOE members.

Mr. Hodgson also reported that recent efforts of the Athens Clarke Heritage Foundation on our behalf for the Coca-Cola site may yet be fruitful. The process is very slow-going but we may yet hear from them. Former Mayor Upshaw Bentley is making some contacts. While that site was the Committee's first choice, the need to have a definite location identified by July 5 is an overriding concern.

Mrs. DuPree thanked Mr. Hodgson and the members of the Committee for their efforts and long hours in helping determine an acceptable site. There being no further business, the meeting was adjourned at 5:30 P.M.


Kathryn S. Ames, Secretary

MINUTES
CLARKE COUNTY LIBRARY BOARD
July 19, 1988

The Clarke County Library Board meeting was called to order on July 19, 1988, at 4 P.M. in the Conference Room at Trust Company Bank by Mrs. DuPree, Chairman. Attending were: Miss Copeland, Mr. Logan, Mr. Logue, Mr. Wilkins, Mrs. Hertz, Mrs. Allen, Mrs. Hopper, Mr. Firor, Mrs. LaBoon, Mrs. Weeks, Mrs. Ames, and Mr. and Mrs. Raymond Holt.

The minutes of the April 19, 1988, quarterly Board meeting and the June 21, 1988, called meeting were approved as distributed by mail.

Mrs. Ames announced that the State Board of Education voted at their July meeting to approve the request for a policy waiver of state construction funding. The policy was changed in 1987 after the Library Board had submitted its final budget estimates for a new library to the Clarke County Commission. This waiver will permit the state to provide \$3 million and the county \$3,450,000. Mrs. Ames expressed thanks for the efforts of Bobby Carrell, Tenth District representative to the State Board of Education, and for those of Mr. Hugh Logan who made numerous phone calls to state officials.

The library staff requested authorization for two programs to be held after library hours. The first will be on August 20. As a culmination of the Adult Reading Club, the library will host "Murder at Castle Noir", a murder party. Approximately 50 people are expected to attend the event which will feature performances by a local dance studio, a barbershop quartet, a reading by Louis Griffeth, and a film. Rabbi and Mrs. Paul Tuchman will help write the murder script. The second program will be for November 19 when author Raymond Andrews comes to Athens to participate in the series, "The Sense of Place." Mr. Firor made the motion that permission be granted for both dates; it was seconded by Miss Copeland; and was approved unanimously.

Mrs. Ames requested that the Board approve the policy manual that was distributed at the April meeting. This manual will be subject to periodic reviews, additions, and deletions as library policy changes. These were existing policies which have been adopted at various dates as well as the library's statement of philosophy. Mrs. Weeks made the motion to approve the policy manual; Mrs. Hertz seconded, and the motion was adopted unanimously.

The Georgia Council of Public Libraries is sponsoring a recognition dinner for Governor Joe Frank Harris to thank him for the 103 libraries constructed thus far in his administration. The dinner will be on September 8 at the Commerce Club in Atlanta. Mrs. Ames has approval from the Division of Public Library Services to use M & O funds to purchase tickets for trus-

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tees. Mr. Firor made the motion that the Board authorize up to five (5) trustees to attend with the cost of the dinner paid by the system; each would be encouraged to bring a spouse who would not be covered by system funds. The motion was seconded by Mrs. Weeks, and was approved by the entire board.

Raymond Holt then presented an overview of the building program for Clarke County. The building program includes three major parts: a 20 year plan; advice to the architect for interior functions and expansion with a minimum of disruption; and an outline of the flow of traffic as it moves through the facility.

Mr. Holt noted that the new library will have several unique features including a children's department built to child scale with a storyhour room, several small tutorial rooms, and video/computer access; the adult learning center for literacy, GED and English-as-a-second-language materials; and the Heritage Room for local history and genealogy.

Mr. Wilkins asked about successful fundraising efforts for specific areas of the library and Mr. Holt suggested he contact librarians in Scottsdale, Arizona; Anchorage, Alaska; and Corona, California. Each area was discussed. Mr. Holt explained the shelving capacity of each department and included a brief cost analysis.

Mr. Firor then made the motion that the Board approve the building program as presented with Mrs. Weeks seconding. The vote was unanimous in support.

In other business, Mrs. Jeanie Trotochaud, Friends of the Library Family Fun Day coordinator, requested permission to use library grounds and facilities to host Family Fun Day on August 28, 1988. The Library would remain open for business for regular patrons but there would be several special activities going on throughout the afternoon. Also included in Mrs. Trotochaud's request was an outline of financial transactions which would transpire including sale of Friends of the Library memberships, sale of soft drinks, sale of book bags, and a charge for Polaroid prints of children with Santa. There would be no charge for admission to any activities. Miss Copeland made the motion to allow the Friends of the Library to use library properties for Family Fun Day and Mrs. Allen seconded the motion which was approved.

Mrs. DuPree encouraged board members to plan to attend the Governor's dinner. The meeting was adjourned at 5:30 P.M.


Kathryn S. Ames, Secretary

MINUTES
ATHENS REGIONAL LIBRARY BOARD
July 21, 1988

The quarterly meeting of the Athens Regional Library Board was called to order at 3:30 P.M. on July 21, 1988 in the Athens Regional Library auditorium by Mrs. DuPree, Chairman. Present were Mrs. Johnson and Mrs. Toney of Oglethorpe County; Miss Jenkins, Mrs. Carithers, and Mrs. Langford of Madison County; Mrs. Dawson and Mr. Turnbull of Oconee County; Mrs. Telford of Franklin County; Mrs. Weeks, Mrs. Laboon and Mrs. DuPree of Clarke County; and Mrs. Ames, library director.

Mrs. Carithers made the motion that the minutes be approved as distributed by mail; there was a second from Mrs. Toney; and the motion was approved.

The financial report for the final quarter was distributed and examined. No amendments were necessary. The system received a much higher amount of gifts than were budgeted. Mrs. Ames noted that Oglethorpe and Oconee Counties had very active donations and memorials this year.

Mrs. DuPree then called for reports from the region. Wayne Turnbull reported for Oconee County. Two Apple and one IBM compatible computers have been installed and the Board expects to purchase one additional IBM and printer. They are also working on landscaping plans for the new building. While all the state funds have been spent, there are still some local funds available which will be used to purchase equipment. The Board is working on policies for equipment usage. Mrs. DuPree asked about increased usage of the new facility and Mr. Turnbull responded that the library is registering 60-70 new families per month. They have between 9500 and 10,000 patrons registered and the county population is 16,000 - a very high percentage! Participation in the reading club increased from 500 in 1987 to 670 in 1988. The next goal for Oconee County will be additional part-time personnel.

Oglethorpe County has a very special summer project underway according to Mrs. Toney. The Sunshine Gang is a group of 18 kindergarten and first graders who needed reinforcement of math and reading skills. They were identified by Dr. Clyde Maxwell, elementary school principal, and the tutors were led by Mrs. Toney. This joint school-library project which meets for two hours weekly is working well. One hundred seventeen children are enrolled in the reading club and there are 9 adults participating in the Mystery Reading Club. There have been several literacy tutors trained and now there is a student who has connections to other potential students. The local board will sponsor a surplus book sale on August 13.

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Mrs. Telford reported that there has been a good response to the summer programs for the Vacation Reading Club including story hours and films. There is a new branch manager at the Royston Library, Louise Hendrix. Mrs. Telford also noted that the Franklin County budget was approved.

Madison County's report was given by Mrs. Carithers who discussed the building project. Contributions from the community have totaled \$43,000 to date. The Friends continue to plan to raise money through an auction and book sale. Mrs. Margaret Burroughs, former head of Madison County High School English Department and mother of Jan who is a bookmobile assistant, has been named to the local board. Arnold's County Carpets donated a large carpet for the storyhour corner. The Friends have organized a weekly storyhour and have pledged supply money. In July, the library increased the number of hours open to 40 and hired an assistant to work 12 hours weekly.

Mrs. Ames reported for Clarke County. The most significant news is that the board's request for a waiver of the state construction funding policy was granted by the State Board of Education. This means the system will be eligible for \$3 million instead of the maximum grant of \$2 million.

The library has been notified that it was selected for its seventh consecutive grant from the Georgia Endowment for the Humanities. This grant is for \$4700 and is entitled "The Sense of Place in American Thought and Literature." Some of the featured speakers are Dr. Emory Thomas and Dr. Rayburn Moore from UGA and author Raymond Andrews.

The adult reading club is very successful with over 100 participants. At the end of the summer, readers will be invited to a murder staged at the library. The children's reading club is also showing growth as the number of participants appears to be larger.

Family Fun Day will be held at the library on August 28. Sponsored by the Friends of the Library, over 1000 people attended last year's event. Storytellers, magicians and musicians will be featured.

The literacy project is being organized by Dick Bell, an instructor at UGA. There are currently 16 students and 28 tutors in the active program but this number will increase in the fall. To continue the project, library staff will be trying to identify sources of grants for literacy.

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Sara McGee retires on September 1, 1988. As head of reference, she has made a major contribution to the library's growth. Mrs. Ames also reported that the TBC computer blew up destroying all data. TBC staffers will research computers and will make recommendations for replacement.

Mrs. Carithers, on behalf of the Madison County Library Board, requested that the regional board formally approve the schematic plans for that library and that the board approve the addition of 200 additional square feet. Mrs. Weeks made the motion that the Board approve these requests; the motion was seconded by Mrs. Telford and approved by the board.

The next item was approval of the proposed site for the Clarke County Library. Mr. Turnbull asked if the land would be sufficient in size and adequate for expansion. The site is 4.87 acres and Heery Architects of Atlanta believe it to be satisfactory for expansion. Mrs. Carithers made the motion to approve, Mr. Turnbull seconded, and the vote was unanimous in favor.

The building program for Clarke County was discussed. The new facility will have 60,000 square feet. The Clarke County delegation reported that the local board had approved the program and requested regional authorization to proceed. Mrs. Telford made the motion to approve the building program, followed by a second from Mr. Turnbull and a unanimously positive vote.

Mrs. Ames invited trustees to attend a recognition dinner for Governor Joe Frank Harris who has authorized construction of 103 new libraries thus far in his administration. The library will pay for five (5) trustees to attend. Mrs. Carithers indicated she would go. Others would let Mrs. Ames know.

Up to three staff members were approved for attendance at the Southeastern Library Association meetings in Norfolk, VA this October upon a motion from Mr. Turnbull, second from Miss Jenkins and vote of the Board.

In other business, Mrs. Ames distributed information on the legislation regarding open meetings. All library board meetings must be open to the public unless the meeting is for the sole purpose of addressing exempted matters. Each local board must set the time, place and date of regular meetings, post the information in a conspicuous place, make available a written agenda within two days of the meeting, and keep minutes of all meetings. Committees must adhere to the same requirements. Further information was included in a flyer from the Association of County Commissioners of Georgia based on revised state law.

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There being no further business, Mrs. DuPree adjourned the meeting at 4:30 P.M.

Kathryn S. Ames
Kathryn S. Ames, Secretary

MINUTES
CLARKE COUNTY LIBRARY BOARD
October 11, 1988

The quarterly meeting of the Clarke County Library Board was called to order at 4 P.M. on October 11, 1988 by Mrs. DuPree, Chairman. Present were: Mrs. Allen, Mr. Firor, Mrs. Hertz, Mrs. Shields, Mrs. LaBoon, Mrs. DuPree, Mr. Pelt, Mr. Hodgson, Mr. Logue, Mrs. Weeks, Mr. Logan, Miss Copeland and Mr. Wilkins, Mr. Yoder from the Friends and Mrs. Ames.

The minutes were approved as mailed with no changes.

Building Committee reports followed Mr. Hodgson's discussion of the rationale of the subcommittee assignments.

The Automation Subcommittee headed by Mr. Hodgson has developed a two-year timetable beginning in January, 1989. In the first six months, a consultant will be hired, user requirements will be identified, and a budget will be developed. In the second six months, the RFP for hardware and software will be prepared. The third six-month period calls for contracts with the vendors, installation, training, etc. all to be coordinated with the building progress.

Mrs. LaBoon reported on the Interior Design and Space Planning Subcommittee work. The RFP for interior design services will be ready on October 17. This committee hopes to narrow the list to five firms to interview by December 1.

Mr. Yoder discussed Fundraising. The goal of the Fundraising Committee will be to establish specific recommendations for policies. To be considered will be questions on restricted and unrestricted gifts, tax consequences, memorials, acceptance of furnishings, and appropriate recognition of donors. He noted that the Friends have received some donations and that a policy must be developed soon. Mr. Yoder asked if the Board had strong feelings about appropriate forms of fundraising or if the board objected to the Friends being used as a resource for fundraising. Mr. Firor requested that no fountains be accepted because of the major maintenance problems. Mr. Hodgson expressed the feeling that the Clarke County Board must support the total library program rather than promoting one service over another. He noted that the Friends can then help by concentrating on areas of need. Mr. Yoder said that the on-going goal of the Friends was to support projects of the library and to assist with items not normally part of the library's on-going program including receptions for authors, Family Fun Day, etc. Mr. Yoder requested that board members who have an interest in fundraising or in developing the policies contact him.

Miss Copeland reported that the Grounds Subcommittee did not yet meet because more specific information will be needed.

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The Architect Selection Subcommittee will use the same time-frame as the Interior Design group for issuing RFPs and narrowing the final selection for interviews, according to Mrs. Hertz.

Mrs. DuPree reported that the Collection Development Subcommittee is in the process of reviewing the collection development policy and a free access to library materials statement for minors. The group is also establishing priorities for the materials funding included in the referendum. She noted that Clarke County included \$400,000 for books in this year's budget, and added that book prices were increasing with the average adult book now costing \$21.95 and childrens books now averaging \$15.95.

Public Relations is chaired by Mr. Yoder who has identified the subcommittee's roles as:

1. Educate the public about the library.
2. Focus attention on the building and its needs.

He expects the subcommittee to be involved with the general public by providing information through news releases, buttons, speakers, signs, pictures, etc. The subcommittee will also focus on the staff to keep them very informed and positive about the project.

Mr. Wilkins is the outgoing president of the Friends. He reported that membership has grown and that volunteers from the organization were spending time helping with many aspects of the library. Georgia Power provided two student interns. Chiffon Pope worked on organizing Friends materials and the membership lists. Prince Craig worked half-time in the Talking Book Center and half-time in the Children's Department. The second annual Family Fun Day was held and appears to have been larger and more successful than the first event, but not all of the proceeds have been finalized.

Mr. Firor made the motion that a letter from the Board be sent to Mrs. Ann Wilkins and Georgia Power expressing appreciation for the two interns. The motion was approved unanimously.

Mrs. DuPree noted that a letter had been received from Susan Deaver requesting permission for the Crawford W. Long Museum in Jefferson to borrow the medical chest believed to be Dr. Long's from the library for the month of November. Miss Copeland made the motion that the chest be lent with the provision that publicity note that it was lent by the library and that the museum provide insurance. This motion was approved by all members of the board.

Mrs. Ames gave the Director's Report. Voter registration was taking place at a hectic pace. The library registered 283 people on Monday, October 10 and that number was expected to be larger for October 11. (It was - 663 people - greater than at any other registration site including the courthouse.) Friends of the Lib-

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rary were sworn as deputy registrars and helped to register during the five busiest days.

Mrs. DuPree, Mrs. Carithers of Madison County, Mr. and Mrs. Wilkins, Mr. and Mrs. Logan, and Mrs. Ames attended a dinner at the Commerce Club honoring Gov. Joe Frank Harris for his contribution as the foremost builder of libraries in the state.

The Department of Education has submitted its budget recommendations to the Governor and it includes a request for a 10 cent increase in both the materials and maintenance and operations grants. There will be no change in the TBC formula.

In regional news, Mrs. Ames reported that the bids for the Madison County Library came within \$200 of the estimated amount and that Joel Turner of Elberton was the apparent low bidder. Winterville has a new branch manager, Josephine McCampbell, who is a retired school teacher. Don Bowers, a local city council member, has requested that the library expand its hours. A survey will be made to see what interest there is in this.

The adult summer reading club had 130 registered and 60 attended the murder party. Louis Griffeth was the "victim" in the murder devised by Susan Colegrove, Rabbi Tuchman, and others. The summer reading club had 2,677 children registered, 131,947 books read, with an average of 49 books per child completed.

In other business, Mrs. Ames read a letter requesting a leave of absence from Prudence Taylor, Children's Librarian. According to the personnel policy, leave may be granted but a position will not be held for the employee. Mrs. Jacqueline Elsner has been hired to fill that vacancy. Sara McGee retired after 16 years as reference librarian. Mrs. Betty Belanger, who was head of circulation, has been named head of reference. Mrs. Mary Anne Driver, formerly Children's librarian in the late 1970's, returns to head circulation after 10 years in Oklahoma. This still leaves one professional vacancy which is being re-advertised.

Standards for Public Libraries were discussed briefly with the request that each board member begin to determine which roles the library should fill.

Mrs. DuPree named Mr. Logan, Mrs. Weeks and Miss Copeland to a nominating committee to recommend names for reappointment or appointment to the Library Board. The terms of Mr. Hodgson, Mrs. Allen and Mrs. Shields will expire on December 31 and all are eligible for reappointment.

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Mrs. Ames requested authorization for the proposed holiday schedule. According to the personnel manual, the Library would be closed five consecutive days. Mrs. Ames requested approval to be closed four days (December 23-26) with the fifth day being an administrative day to be used during the month of December. The Library will also be closed January 1-2, 1989, and on January 16 for Martin Luther King Day. This schedule was approved.

There being no further business, Mr. DuPree adjourned the meeting at 5:25 P.M.

Kathryn S. Ames
Kathryn S. Ames, Secretary

MINUTES
ATHENS REGIONAL LIBRARY BOARD
October 20, 1988

The quarterly meeting of the Athens Regional Library Board was called to order on October 20, 1988, at 3:35 P.M. by Mrs. DuPree, Chairman. Attending from Oglethorpe County were Mrs. Toney and Mrs. Johnson; from Madison County were Miss Jenkins and Mrs. Carithers; from Franklin were Mrs. Brown and Mrs. Telford; from Oconee was Mrs. Ivy; and from Clarke were Mrs. DuPree, Mrs. LaBoon, and Mrs. Weeks. Mrs. Ames was also present as was Mrs. Vicky Windal representing "First Night."

The minutes of the July 21, 1988, meeting were approved as mailed.

Mrs. DuPree invited Mrs. Windal to tell the board about "First Night." Mrs. Windal explained that the Athens Downtown Development Authority purchased the rights to "First Night", which is a family night in downtown Athens on New Years Eve. There will be continuous entertainment and it is a non-alcoholic event. Mrs. Windal requested permission to sell the buttons at the circulation desk. After some discussion and a review of the policy, Mrs. LaBoon made the motion to display information about First Night in all of the system's libraries, but not to permit the sale of the admission button. This was in accordance with existing policy regarding the sale of non-library items and was approved by the Board.

The financial report was reviewed. The library appears to be "on target" with the budget after one quarter. The only area over budget is in the "dues" category caused by an increase in Georgia Council of Public Library dues which were changed in July. The Board was also asked to approve the system budget in its new Genesis format. Mrs. Weeks made the motion to approve the financial package and the motion carried.

Mrs. Carithers reported that to date, \$49,092.29 had been raised for the new library. One week earlier the Board represented by Mrs. DuPree signed the construction contract with Joel Turner Construction of Elberton. The local board is now meeting with the interior designer to finalize selections for furnishings and equipment. On Sunday, November 6, the Friends of the Madison County Library will sponsor a luncheon honoring the three library employees. At the last Friends meeting, Tom Camden of the UGA Special Collections library spoke.

Mrs. Ivy reported that the Board sponsored a book sale in conjunction with the Fall Festival and noted that the library sponsored the first three festivals before the Chamber of Commerce took over the responsibilities. The one year inspection of the new facility has just taken place and a few minor corrections noted. Left to be completed are landscaping and getting the computer room operational.

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The Oglethorpe County Library earned \$190 selling books at 5 cents each. Mrs. Toney is working on the development of a book discussion group and hopes to have it going by winter. The local board is looking for storage space since the area previously used has been converted to offices. Mrs. Toney told of her success with James, a literacy student who progressed from no reading skills to Level 4 and who has been accepted at Athens Tech for barber school.

Mrs. Ames gave the report for Clarke County. The Friends of the Clarke County Library have been very active. Georgia Power provided two student interns. Chiffon Pope worked on organizing Friends materials and the membership lists. Prince Craig worked half-time in the Talking Book Center and half-time in the Children's Department. The second annual Family Fun Day was held and appears to have been even larger and more successful than the first event, but not all of the proceeds have been finalized. Voter registration was hectic with the library registering 283 people on Monday, October 10 663 people on October 11 - greater than at any other registration site including the courthouse. Friends of the Library were sworn as deputy registrars and helped to register during the five busiest days.

Mrs. DuPree, Mrs. Carithers of Madison County, Mr. and Mrs. Wilkins, Mr. and Mrs. Logan, and Mrs. Ames attended a dinner at the Commerce Club honoring Gov. Joe Frank Harris for his contribution as the foremost builder of libraries in the state.

The adult summer reading club had 130 registered and 60 attended the murder party. Louis Griffeth was the "victim" in the murder devised by Susan Colegrove, Rabbi Tuchman, and others. Mrs. Toney expressed appreciation for the party and for the suggestions she received for conducting Oglethorpe County's Adult Reading Club. The summer reading club had 2,677 children registered, 131,947 books read, with an average of 49 books per child completed.

The Clarke County Board is in the process of selecting both an architect and an interior designer. It is hoped that the final selection will be made by the next quarterly meeting.

A group from the Athens staff visited the new 32,500 square foot library in Clayton County, Georgia. It was an interesting trip and helped several articulate their ideas for the new Athens facility more clearly.

In other business, Mrs. Ames read a letter requesting a leave of absence from Prudence Taylor, Children's Librarian. According to the personnel policy, leave may be granted but a position will not be held for the employee. Mrs. Jacqueline Elsner has been hired to fill that vacancy. Sara McGee retired after 16 years as

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reference librarian. Mrs. Betty Belanger, who was head of circulation, has been named head of reference. Mrs. Mary Anne Driver, formerly Children's Librarian in the late 1970's, returns to head circulation after 10 years in Oklahoma. This still leaves one professional vacancy which is being re-advertised.

The Department of Education has submitted its budget recommendations to the Governor and it includes a request for a 10 cent increase in both the materials and maintenance and operations grants. There will be no change in the TBC formula.

The Holiday Schedule for branches in the region was approved as follows:

Branch libraries will be closed

Thanksgiving: November 24

Christmas Holidays: December 23-27

New Year's: January 1-2

Martin Luther King Day: January 16

Bonus Day: to be taken between November 25 and January 1 with supervisor's approval for all employees with at least one year of working time.

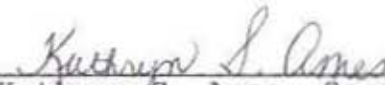
The motion made by Mrs. Carithers was approved by the entire board.

Mrs. Carithers requested formal regional board approval of the Madison County construction contract. The contract is between the regional board and Joel Turner Construction. Mrs. Weeks made the motion which was approved.

The LSCA (federal funds) proposal for FY89 was discussed. It calls for a continuation of the SOLINET project and for the system to begin the process of converting its records to machine readable format which is essential for automation. Mrs. Ivy made the motion to approve the proposal and the motion carried.

Mrs. Carithers invited the board to attend the groundbreaking for the Madison County Library at 10 A.M. on October 27.

There being no further business, the meeting was adjourned at 4:35.


Kathryn S. Ames, Secretary